

Board of Education Meeting Minutes

August 19, 2020

Board Members Present: Board President Jamie Doucette, Board Vice President Bill Bloethe, Superintendent Arsenault, Board member Matthew Edwards, Board Member Robin Toldo, Board Member Tom Shillo, Staff Member Michael George, Staff Member Carrie Sawyer, Staff Member Carol Giles, Staff Member Ashley Ninetau, Business Manager Jim Eagan, Secretary Audrey George

1. School Community Session- 5:00pm

- 1.1 Call to Order/ Pledge of Allegiance (*Board President*)
- 1.2 Public Participation (*Please Refer to Public Participation Guidelines*)
- 1.3 Celebrations:
 - *A. New York State Recognition School
 - B. Fishers Island Yacht Club Tent
- 1.4 Additions to Agenda:
 - 4.14 MTA the full scope of work proposed by the Architectural Design Estimate suggesting add alternates.
 - 4.15 Motion To Approve request for Paid/Unpaid Maternity Leave for Administrative Assistant Aly Horn starting March 3, 2021 and returning June 1, 2021.

2. Business Reports

- 2.1 Warrants Approved by Claims Auditor Sharon Patterson:

Business Manager Jim Eagan shared the warrants for June and July, and stated that he was available for any questions.

Superintendent Arsenault thanked Jim Eagan and Aly Horn for the revision to the credit card policy which drastically changed the credit card usage.

 - A. Warrant #45- June 10, 2020- Paid
 - B. Warrant #47- June 24, 2020- Paid
 - C. Warrant #3- July 16, 2020- Paid
 - D. Pending Warrant- August 12, 2020- Unpaid
- 2.2 Business Manager Reports:
 - A. Revenue- Expense Status Report (June and July)
 - B. Treasurer Report (June and July)
- 2.3 2020-2021 Budget Transfers: Superintendent Arsenault stated that there were no budget transfers yet in the year, but he does imagine this will be the year the school will have more than it typically would. Superintendent Arsenault also stated he was working on a system internally to determine how often the school actually transfers the money, and reassured the board that they will be made aware of any transfers, per usual.
- 2.4 2019-2020 External Audit: Business Manager Jim Eagan stated that the External Audit starts Monday, August 24, 2020. Due to COVID-19 restrictions, the Audit will be remote. Jim Eagan stated that he completed the "To-Do" list provided by the Auditors, and is looking forward to being back on track once the Audit is completed.

Superintendent Arsenault thanked Jim Eagan for his hard work, and stated that he was blown away with Eagan's handle on where the school is, what the school spends and what this means for our district.

Jim Eagan shared a Powerpoint presentation on the smart board, and provided the board members with hard copies of the information that was being reviewed. Jim Eagan stated that he was available through email for any questions the board

members might have, and that depending on the feedback during this meeting, there will be a vote on the matter during the September meeting.

3. Board Committee Reports

3.1 Faculty Housing Committee: Couple calls that Julie will make for two plumbing issues, will update the board on how those goes. all leases have been signed by tenants and Jamie, so all set for another year.

3.2 Safety Committee: none

3.3 Personnel Committee: none

4. Action Items

- 4.1 Motion: To Approve the Minutes of the May 19, 2020 Board of Education Meeting : Motion Tabled
- 4.2 Motion: To Approve the Minutes of the May 26, 2020 Board of Education Budget Hearing: Motion Tabled
- 4.3 Motion: To Approve the Minutes of the June 17, 2020 Audit Committee Meeting: Motion Tabled
- 4.4 Motion: To Approve the Minutes of the June 17, 2020 Board of Education Meeting: Motion Tabled
- 4.5 Motion: To Approve the Minutes of the June 30, 2020 Board of Education Special Meeting: Motion Tabled
- 4.6 Motion: To Approve the Minutes of the July 8, 2020 Board of Education Reorganizational Meeting: Motion Tabled
- 4.7 Motion: To Approve the Minutes of the July 27, 2020 Board of Education Special Meeting: Motion Tabled
- 4.8 Motion: To Appoint Audrey George to the position of full time Special Education Tutor for the 2020-2021 school year: robin, matt
- 4.9 Motion: To Appoint Ashley Nintean to the position of full time Special Education Tutor for the 2020-2021 school year: robin, bill

- 4.10 Motion: To Appoint Yartiza Gello to the position of full time Special Education Tutor for the 2020-2021 school year: Robin Toldo made a motion to approve, Tom Shillo seconded the motion. All in favor, none opposed.
- 4.11 Motion: To Appoint Miguel Mego to the position of Part-Time Evening Custodian for the 2020-2021 school year: Matthew Edwards made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.
- 4.12 Motion: To Appoint Michelle Murphy to the position of Technology Education Computer Science Teacher for the 2020-2021 School Year: Matthew Edwards made a motion to approve, Bill Bloethe seconded the motion. All in favor, none opposed.
- 4.13 Motion To Approve the Revision to Tuition Payment Plan for 2020: Robin Toldo made a motion to approve, Matt Edwards seconded the motion. All in favor, none opposed.
- 4.14 Motion To Approve the Full Scope of work proposed by QA + M Architecture Conceptual Design Estimate including suggested add alternates: Tom Shillo made a motion to approve, Matt Edwards seconded the motion. All in favor, none opposed.
- 4.15 Motion To Approve request for Paid/Unpaid Maternity Leave for Administrative Assistant Aly Horn starting March 3, 2021 and returning June 1, 2021: Matthew Edwards made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

5. Administrative Report

Prior Business

- 5.1 FIS Reopen Committee: Superintendent Arsenault shared that FIS is still on track for reopening on September 1, 2020. He stated that the building is being prepared for reopening by following cleaning and sanitizing protocols. Arsenault stated that there have been three Staff forums in which the staff has stated their concerns and shared questions regarding the reopening. Superintendent Arsenault stated that the Profession Development days for Staff members will be dedicated to practicing protocol and procedures. Superintendent Arsenault also shared that FIS currently has an estimated 72 students for the 2020-2021 school year.
- 5.2 Walsh Park/FIS Land Sale (Winthrop Drive): Walsh Park Board Member, Ellen Harvey, shared the status of the Walsh Park application for the zoning change on school land. Harvey stated that the Planning Board conducted a meeting to discuss and review the application. The Planning Board then sent the application to the Town Board for approval, but the Town Board has deferred the application until August 25, 2020. Ellen Harvey shared The Planning Board's statement, which emphasized that the change of zone is supported by the Planning Board for several reasons including providing affordable housing for island residents.
- 5.3 School Accreditation: none
- 5.4 Reimbursement for Generator Grant Project: Superintendent Arsenault shared that he received an email stating that the project reimbursement status is still pending.
- 5.5 Capital Improvement Project: Superintendent Arsenault stated that the next step for the Capital Improvement Project will be a board resolution that will be passed next month for a referendum on November 3, 2020.

New Business

5.6 Reservoir Road Potential Land Sale: Superintendent Arsenault stated that the board will ultimately need to make a decision to accept a direct offer for sale, meeting the appraised value, or it could be made available to the public in order to get the potential highest value. The board will be updated once it is time to make the decision.

*5.7 2020-2021 Enrollment: Superintendent Arsenault stated that there are 64 confirmed students for the 2020-2021 school year, but the prospective number has increased.

5.8 PreK 3 Program 2020-2021: Superintendent Arsenault recommended that the students for the PreK 3 Program attend FIS 5 days a week, for the half day program.

6. Information Packet for Board of Education

*6.1 2020-2021 Fishers Island School Color Calendar

7. Public Participation *(Please Refer to Public Participation Guidelines)*

8. Executive Session

8.1 To Discuss a Legal Matter related to a particular person

9. Adjournment